

# WINDSOR-ESSEX REGIONAL

## Chamber of Commerce

### Application For Membership Investment

For Office Use

Member # \_\_\_\_\_

Please print clearly

*LEGAL NAME OF FIRM OR INDIVIDUAL: (State your numbered company, if applicable. Must include "Inc." or "Ltd.")		MARKETING NAME OF FIRM: (as you wish for it to appear in the Directory)		
<input type="checkbox"/> New Member / Individual Firm _____		<input type="checkbox"/> Addition to Member Firm # _____		
<input type="checkbox"/> Status Update Member # _____				
<b>Check One:</b> <input type="checkbox"/> Sole Proprietor		<input type="checkbox"/> Partnership		
<input type="checkbox"/> Corporation		<input type="checkbox"/> Other : _____ (Please Specify)		
<b>Check One:</b> <input type="checkbox"/> General Membership		<input type="checkbox"/> Organization Membership		
<input type="checkbox"/> Associate Membership		<i>(out of district – no voting rights)</i>		
PHYSICAL ADDRESS: (This address is used for publication)		CITY:	POSTAL CODE:	
*MAILING ADDRESS (If different):		CITY:	POSTAL CODE:	
*BILLING ADDRESS (If different):		CITY:	POSTAL CODE:	
PHONE: ( ) ( )	TOLL FREE: ( ) ( )	FAX: Fax anytime _____ Fax day only _____ ( ) ( )		
COMPANY EMAIL:		WEBSITE:		
*DATE FIRM ESTABLISHED:		*NUMBER OF EMPLOYEES: Full-time: _____ Part-time: _____		
BUSINESS CATEGORY: One category listing is standard with membership. (Additional category listings are available for a fee).			NAICS CODE:	
WOULD YOU LIKE THE CHAMBER TO DISPLAY YOUR COMPANY'S:				
Facebook Link: <input type="checkbox"/> Yes <input type="checkbox"/> No    Twitter Link: <input type="checkbox"/> Yes <input type="checkbox"/> No    Linked In Link: <input type="checkbox"/> Yes <input type="checkbox"/> No				
REPRESENTATIVES: See schedule on reverse for number of permissible designated voting representatives. (Additional non-voting reps may be added for a fee.)				
<b>Main Contact</b>	<u>NAME</u>	<u>TITLE</u>	<u>DIRECT EMAIL</u>	<b>Voting</b>
(Please circle one)				
Mr. Mrs. Ms. Dr.				<input type="checkbox"/>
Mr. Mrs. Ms. Dr.				<input type="checkbox"/>
Mr. Mrs. Ms. Dr.				<input type="checkbox"/>
*MAIN REASON FOR JOINING MEMBERSHIP (choose all that apply):				
<input type="checkbox"/> Advocacy <input type="checkbox"/> Directory <input type="checkbox"/> Discounts <input type="checkbox"/> Events/Committees <input type="checkbox"/> Giving Back to Community <input type="checkbox"/> Marketing / Advertising				
<input type="checkbox"/> Networking <input type="checkbox"/> News/Info Other: _____				

**Note: All above information marked \* will not be reproduced for Windsor-Essex Regional Chamber of Commerce publications.**

We hereby make application for membership in the Windsor-Essex Regional Chamber of Commerce, we understand member firms contribute according to the investment schedule, and that membership is continuous unless we are notified to the contrary in writing. Subject to Board approval, we agree to abide by the constitution, by-laws and regulations of the Windsor-Essex Regional Chamber of Commerce and the Board of Trade Act of Canada.

We hereby acknowledge that upon acceptance of our membership application, we are consenting to the publication of the above provided information, including Business Name, Mailing Address, Fax and Telephone Number, Voting Representative, E-mail and Web page, in the Members' Directory, the posting of this information on the Chamber's website and any other similar listing that may be published and distributed in order to assist members and non-members to contact my business. We confirm that the above information may also be provided to Companies with which the Chamber has entered into an Affinity Program Agreement. For a copy of our privacy policy, please visit [www.windsorchamber.org](http://www.windsorchamber.org). If you have any concerns regarding your privacy, please contact our Privacy Officer at 966-3696.

COMPANY AUTHORIZATION: \_\_\_\_\_ DATE: \_\_\_\_\_

## Key Word Description

Please provide a brief company description (30 words or less) to be used for your Internet Listing. You may also email your description to [childrenbrand@windsoressessexchamber.org](mailto:childrenbrand@windsoressessexchamber.org) or fax to 519-966-0603.

MEMBERSHIP INVESTMENT SCHEDULE				
NUMBER OF EMPLOYEES*	NUMBER OF EMPLOYEES	NUMBER OF VOTING REPRESENTATIVES	MEMBERSHIP INVESTMENT +HST	MONTHLY MEMBERSHIP DUES PAYMENT PLAN INCLUSIVE HST
Gold Circle		Based on Employee Count	\$6550.00	
Pillar			\$3500.00	
Community Builder			\$1500.00	\$141.25
Connector	Under 100		\$750.00	\$70.63
Business Builder	Under 25	1	\$345.00	\$32.49
Group Insurance Only	Unique	1	\$278.20	\$26.20
Non-Profit/Charity	Not Applicable	1	\$345.00	\$32.49
Retirees	Not Applicable	1	\$128.40	\$12.10
Students	Not Applicable	1	\$65.40	\$6.16

\*3 Part-Time Employees equals 1 Full-Time Employee    Note: Additional non-voting representatives may be added for a fee.

<b>Membership Investment</b> (from schedule above)	\$ _____
<i>Options:</i>	
Detroit Regional Chamber Membership (\$150.00)	\$ _____
<b>Ontario Chamber of Commerce Contribution Included</b>	
<b>SUBTOTAL</b>	\$ _____
<b>13% HST</b> (Reg. # 108214933)	\$ _____
<b>TOTAL</b>	\$ _____
<input type="checkbox"/> Cheque attached	<input type="checkbox"/> Charge to my Credit Card

### PLEASE MAKE CHEQUES PAYABLE TO:

#### Windsor-Essex Regional Chamber of Commerce

2575 Ouellette Place, Windsor, ON, N8X 1L9  
Tel (519) 966-3696 Fax (519) 966-0603

For more information please email

[sgowman@windsoressessexchamber.org](mailto:sgowman@windsoressessexchamber.org)

Sherri Gowman – Ext 223 or Caitlin Hildenbrand – Ext 230

### PLEASE CHARGE TO MY VISA MasterCard Amex

Total Investment: \$ \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiry Date (MM/YY): \_\_\_\_\_ / \_\_\_\_\_ CVD \_\_\_\_\_

Signature: \_\_\_\_\_

Preauthorization: \_\_\_\_\_

Annual Auto Renewal: \_\_\_\_\_

### FOR CHAMBER OFFICE USE ONLY:

Date: _____	Inv #: _____	Membership = _____
Authorization: _____	Receipt #: _____	Events = _____
Paid: _____	Next BM: _____	OCC = _____

# Windsor-Essex Regional Chamber of Commerce

## By-laws (Section pertaining to Membership)

### 3. MEMBERSHIP

#### 3.1 ELIGIBILITY

Membership in the Chamber shall be open to all persons, firms, corporations, partnerships, businesses, organizations, not-for-profit corporations or associations regardless of race, ancestry, place of origin, colour, ethnic origin, creed, sex, sexual orientation or handicap.

Any reputable person, firm, corporation, partnership, business, organization, not-for-profit corporation or association which supports the vision and goals of the Chamber and is engaged or interested in trade, commerce or the quality of life in Windsor-Essex shall be eligible to apply for and be granted membership in one of the following classes:

The following classes of members shall be eligible to apply for membership in the Chamber:

*a) General Members*

Any person, firm, partnership, corporation or business which:

- i) Carries on business within the District in respect of which the Chamber is incorporated; and
- ii) is associated with the business and professional life in Windsor and Essex County.

*b) Organization Members*

Any organization, not-for-profit corporation or association which:

- i) is associated with the business and professional life in Windsor and Essex County; and,
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof.

*c) Associate Members*

Any person, firm, corporation, partnership, or business which does not have a permanent address and pay property taxes within the District which:

- i) is associated with the business and professional life in Windsor-Essex; and
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof; and,
- iii) shall not be entitled to voting privileges.

*d) Student Members*

Any person attending full-time at a secondary or post-secondary institution who supports the values, vision and goals of the Chamber and who:

- i) is associated with the business and professional life in Windsor-Essex; and,
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof; and,
- iii) shall not be entitled to voting privileges.

*e) Retiree Members*

- i) is associated with the business and professional life in Windsor-Essex; and
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof; and,
- iii) shall not be entitled to voting privileges.

*d) Honourary Members*

The Board shall have power to elect honourary members of the Chamber by Special Resolution. Honourary members will not be subject to annual dues, but shall have all of the rights of, and be subject to, all the obligations of membership.

#### 3.2 APPLICATION FOR MEMBERSHIP

Membership shall be applied for by written application stating agreement to abide by the provisions of these by-laws. Members must be approved by the Board. Dues of any applicant for membership shall accompany applications and shall be payable annually thereafter on the date designated by the Board.

#### 3.3 MEMBERSHIP VOTING PRIVILEGES

General Members and Organization Members shall be entitled to at least one voting member representative and shall, if applicable, have more than one voting member representative depending on the number of employees of such member and the annual dues paid to the Chamber by such member. The Board shall determine the number of employees required and the amount of annual dues to be paid by such member, to be entitled to

have additional voting member representatives. General Members and Organization Members shall designate, in advance, those individuals who will be their voting member representatives. Such voting member representatives shall be entitled to vote on behalf of General Members and Organization Members at all meetings of members and on any other matters requiring a vote of members. Each voting member representative shall be entitled to one vote.

#### 3.4 RIGHTS

If approved by the Board, the applicant shall become a member and shall have all of the rights of, and be subject to all the obligations of, membership and shall be notified accordingly.

#### 3.5 RESIGNATIONS

Any member wishing to resign, may do so at any time upon giving thirty (30) days' notice in writing to the President of intention to resign, and upon discharging his/her or its liabilities to the Chamber. No refunds of dues will be issued for resignations during the year.

#### 3.6 TERMINATION

The membership of any member may be terminated by a Special Resolution of the Board provided that:

- a) The Board shall find that, in its opinion, the member has willfully violated the by-laws or has conducted his/her/itself dishonestly or has acted in a manner as to bring discredit to the Chamber; and,
- b) Such member shall have had an opportunity, upon notice of thirty (30) days from the Board, to show cause why such membership should not be terminated.

Upon such termination, any dues paid for the current year shall be refunded.

#### 3.7 ASSESSMENT

Should the funds of the Chamber at any time be insufficient for the purpose of providing the Chamber with the total revenue necessary for effective fulfillment of its program, an assessment may be imposed upon the members sufficient to cover the amount of the deficiency provided that:

- a) such course of action is approved by a majority vote of the Board and by;
- b) a majority vote of the members present at an Annual General Meeting or Special General Meeting of the Chamber;
- c) the notice calling such meeting shall state the nature and amount of the proposed assessment.

#### 3.8 ASSESSMENTS DUE

All assessments levied shall be due and payable within thirty (30) days of the date the notice of assessment is rendered to the membership.

### **4. MEMBERSHIP DUES**

#### 4.1 DUES

Membership dues shall be paid annually on an anniversary system based on the original month of joining or as otherwise designated by the Board. The dues will be established by the Board. The Treasurer shall bring forward an annual recommendation on dues before the Annual General Meeting. In the absence of a revision by the Board, the dues scale prevailing in the preceding year shall be extended, without amendment, into each next succeeding year until such revision has occurred.

#### 4.2 TERMINATION FOR FAILURE TO PAY DUES

Should any member fail or refuse to pay annual dues or an assessment within a period of ninety (90) days after the same are due and payable, the membership of the member shall then stand suspended and may be terminated by the Board. Nevertheless, the Board, in its discretion and upon such terms as it deems proper, may restore such suspended member to good standing, subject to the provision of the by-laws.